

# Volunteer Reference Form

To Whom It May Concern:

\_\_\_\_\_ is applying for a volunteer position at Women In Distress of Broward County, Inc. and would like you to serve as one of their references. If accepted as a volunteer, he/she will assist with a wide variety of tasks and activities, ranging from direct contact with survivors of domestic violence to administrative duties.

**In order to protect the confidentiality of references, please submit forms directly to the Volunteer Department.**

Applications are not complete until reference forms have been received. Should you wish to provide this information in person or have any questions, you may reach us at 954.760.9800 ext. 1252 or email [volunteerdept@womenindistress.org](mailto:volunteerdept@womenindistress.org).

Thank you in advance for your assistance.

***You may send completed forms via mail:***

*Volunteer Department*

*Women In Distress of Broward County, Inc.*

*P.O. Box 50187*

*Lighthouse Point, Florida 33074*

***You may also send completed forms via fax or email:***

*Fax: 954 – 247 – 2272*

*Email: [volunteerdept@womenindistress.org](mailto:volunteerdept@womenindistress.org)*

## Reference information

Your Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**1. How do you know the applicant and for how long have you known him/her?**

\_\_\_\_\_

**2. In your opinion, what skills and/or strengths will the applicant bring to the program?**

\_\_\_\_\_

**WOMEN IN DISTRESS OF BROWARD COUNTY, Inc.**

P.O. Box 50187 | Lighthouse Point, FL 33074

Phone 954.760.9800 ext. 1214 · Fax 954.247.2272 · CRISIS LINE 954.761.1133 · TTY/TDD 954.527.5383

[volunteerdept@womenindistress.org](mailto:volunteerdept@womenindistress.org) · [www.womenindistress.org](http://www.womenindistress.org)

3. What contributions do you feel this person can make to Women In Distress?

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4. Based on your experience with the applicant, please rate him/her in the following categories:

	Excellent	Good	Fair	Poor
Follow-through on commitments				
Dependability				
Willingness to work				
Integrity				
Attitude				
Maturity				
People/Social Skills				
Communication Skills				
Ability to appreciate other's differences				

5. Are you aware of any situations or personal conditions that might cause problems working at Women In Distress? If yes, please specify:

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6. Would you recommend this person? \_\_\_\_\_ Yes \_\_\_\_\_ No

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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